

# Newton St Cyres Community Resilience Plan

February 2015



## Newton St Cyres Parish Council

WITH SUPPORT FROM



## Amendments

Date	Page Number	Reason for Amendment	Changed by

## Plan Distribution

Organisation	Contact Details	Number Issued
		1
		2
		3
		4

## Plan Preparation

This Plan was supported by Devon County Council's Pathfinder Flood Community Resilience project. The Plan was developed by the Newton St Cyres Community Resilience Group for the Parish Council, with assistance from Devon County Council, the Environment Agency and Contingency Planning Solutions.

As part of the preparation of this Plan many people and agencies have joined forces to make the Plan a reality. These include the people of Newton St Cyres Parish, the Community Support Group, landowners large and small, and Mid Devon District Council. They have done much to put in place measures that will reduce the possibility of emergencies occurring in the Parish and fostered an increased awareness and understanding of the issues and how to deal with them.

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# 1.0 INTRODUCTION

## 1.1 The Parish of Newton St Cyres

Newton St Cyres is a parish within the Mid Devon District located about 4 miles NW of Exeter and 4 miles SE of Crediton with altitude varying from 20 to 200 m. Newton St Cyres village centre is in the middle of the parish and lies on the Shuttern Brook that runs north into the River Creedy. Much of the north of the village is on alluvial soils of the Creedy floodplain, whilst most of the land in the middle of the parish is fairly flat and on free-draining red sandstone soils. The south of the parish is hilly with poorly-drained clay and shale soils. Most of the parish is farmed, but there are substantial areas of coniferous and mixed woodland in the south.

The A377 road between Exeter and Crediton runs through Newton St Cyres village centre. The parish also has small areas of development separated from the village centre, several hamlets and scattered housing. The Sand Down Lane/Tytheing Close development is separate from and to the east of the village centre. Smallbrook lies to the NW, between the village centre and Crediton, whilst Sweetham is to the north and has the Newton St Cyres Railway Station. Half Moon is on the A377 between the village and Exeter and Langford is to the NE of the village, north of the A377. Much of the scattered housing relates to farms (or former farms) and their cottages (Newton St Cyres Parish Plan, 2008<sup>1</sup>).

## 1.2 Background to the Community Resilience Plan

An emergency/major incident is any event or circumstance (happening with or without warning) that causes or threatens death or injury, disruption to the community, or damage to property or to the environment on such a scale that the effect cannot wholly be dealt with by the emergency services, local authorities and other organisations as part of their normal day-to-day activities.

These may include events such as flooding, heavy snowfall, severe winds, fire, electricity and water failure, or a major traffic or train accident.

Although there is no statutory responsibilities for communities to plan for, respond to, or recover from emergencies, it is good practice to identify potential hazards and make simple plans on how they could respond to them.

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<sup>1</sup> <http://www.middevon.gov.uk/newtonstcyres/CHttpHandler.ashx?id=10164&p=0>

This plan has been developed to provide resilience for the community in Newton St Cyres Village in the pre-event phase or early stages of an emergency.

### 1.3 Aim

The aim of this plan is to increase resilience within the local community to flooding and other possible emergencies and to make the Parish of Newton St Cyres a safe and prosperous community.

### 1.4 Objectives

- Identify the risks most likely to impact the community
- Identify relevant steps to mitigate and respond to major incident and emergency situations
- Document resources available for use in an major incident/emergency
- Provide guidance for action in the lead-up to, and in the event of, an major incident/emergency
- Identify vulnerable locations and residents in the community
- Provide key contact details for the Emergency Services

### 1.5 Community Resilience Support Process

The Newton St Cyres Parish Council has oversight of the planning and coordination process for the Community Resilience Support process and has nominated **Councillor Roger Cashmore** as the single point of contact.

Within the community, the **Community Resilience Plan (CRP)** has been developed by community members with support from Devon County Council and the Environment Agency.

The coordination and implementation of emergency responses within the Parish is done by the **Community Support Group (CSG)** through a number of networks such as the Flood Response Network (FRN), the Snow Wardens and Neighbourhood Watch. These together constitute the **Community Resilience Support Team (CRST)**.

These different networks will deliver the emergency actions outlined in this plan in advance of the emergency services taking control. Following that point the networks will follow the guidance of the appropriate emergency services.

The CRST, through the Community Support Group, are responsible for activating this plan and keeping it up to date along with assistance from the Parish Council. A full review of this plan should be carried out annually to identify changes in risks, procedures and to ensure that the contact numbers are still correct.

It has been agreed that in times of emergency, the Parish Council or other appointed person is to refer to the '**Community Support Group**' for volunteers to assist the Parish Council and community. For example, duties may include door knocking, running the Parish Shelter, undertaking welfare checks for vulnerable persons or relaying information from other areas of Newton St Cyres (e.g. flood conditions, snow fall, power cuts etc.).

Contact information for key members of the 'Community Support Group' are available from the Crown and Sceptre Public House in Newton St Cyres village centre and from members of the Parish Council. Any holder of the 'Community Support Group list' can cascade information prior to and during an emergency. The cascade system will contain instructions about how the system works.

Key criteria for being a member of the CRST are that they should:

- Reside in Newton St Cyres Parish and have good local knowledge
- Be able and willing to assist in the event of an emergency
- Provide assurance to the vulnerable in the community
- Communicate with the community and relevant agencies in times of emergency
- Maintain confidentiality where necessary
- Keep a 'grab bag' containing the plan, appropriate clothing and equipment (see Annex E)

## 2.0 Community Hazards

While the Parish of Newton St Cyres is not regularly or severely affected by major incidents/emergencies there are a number of incidents which do occasionally, or could potentially, occur and for which the Community Resilience Plan provides guidance. These events, their likely risk, effects and impacts are briefly outlined below. Refer to the map in **Annex D** for site locations.

Incident	Risks, Effects and Impacts
<p><b>Flooding</b></p> <p><b>Surface water runoff</b> from fields and built-up areas accumulates on the surface and causes flooding incidents.</p> <p>Heavy rains leading to infiltration and overland flow, event may not be anticipated and flooding can occur very rapidly.</p>	<p>The main risk from water runoff is the flooding of the A377 at either or both Langford bridge (<b>Site A on map</b>) and west of Smallbrook (<b>Site B on map</b>). The risks of this are quite high and impact on emergency services reaching the village and beyond are potentially very serious. This is likely to also stop traffic flow which may further impede emergency services to the Parish. This may also cause traffic to divert to smaller back roads generating traffic congestion and potential threats to personal safety, and further constraining access by emergency vehicles.</p> <p>Runoff from fields around Rew Cross in Sweetham (<b>Site C on map</b>) can cause some overflow in the brook to the south of the road and flooding across the road in between New Estate and Nortons Cross, south of Sweetham Cottages (<b>Site D on map</b>). Flooding can also occur further east from this point between Nortons Cross and Winscott Barton, blocking road access to Sweetham. Runoff from the land to the North of the Beer Engine pub in Sweetham can also cause localised flooding on the road to the east of the pub north of the railway station.</p> <p>In Newton St Cyres village, localised runoff flooding also occurs on Sand Down Lane, near the school (<b>SE of Site J on map</b>), and around Lilly Farm (<b>S of Site J on map</b>).</p> <p>Runoff from the A377 also affects the grounds of Marsh Mill Court in Half Moon and contributes to the flooding threat when the Creedy is high (<b>Site H on map</b>).</p> <p>Snowmelt can also increase water run-off and its consequences.</p>
<p>The <b>River Creedy</b> rises near Puddington and flows south to Crediton where it joins the Yeo, which rises near Glen</p>	<p>Overflow of riverbanks causes widespread flooding of the Creedy valley and periodically closes Station Road to Sweetham (<b>Site E on map</b>). Trees being carried by the flood may damage the Bridge over the Creedy.</p>

View. Downstream of Crediton the floodplain widens and the river flows south easterly to join the River Exe, north of Exeter at Cowley	<p>The frequency of overflow from the River Creedy is fairly high and occurs most years to varying degrees. The impact is generally medium where travel through the village may be disrupted.</p> <p>When Station Road is closed, and this is associated with flooding at Langford (<b>Site F on map</b>), Camps Bridge (<b>Site G on map</b>) and Jackmoor hamlet (<b>Site L on map</b>), Sweetham becomes effectively isolated. Vehicles attempting to cross this flooded area may be damaged or risk being swept away. People's lives may also be threatened when crossing flooded areas on foot.</p> <p>The Creedy also floods at Half Moon and poses a threat to housing at Marsh Mill Court (<b>Site H on Map</b>). The Creedy can also flood the road on the north east side of New Bridge at Langford (<b>Site M on map</b>).</p>
The <b>Shuttern Brook</b> is a tributary of the River Creedy and drains a small area south of Newton St Cyres. The river flows predominantly through woodland and arable farmland before flowing through Newton St Cyres, to its confluence with the River Creedy	<p>In West Town Road (<b>Site I on map</b>), Meadowlands and Pump Street (<b>Site J on map</b>), flooding from the Shuttern occurs occasionally. It may flood West Town Road and may restrict traffic in Pump street.</p> <p>There is an occasional threat to local houses, which may be increased by surface water runoff from fields south of Lilly Farm.</p>
<b>Small Brook</b> is a brook rising in the hills to the south of the village and flowing northeast to cross the A377 at the hamlet of Smallbrook	In the Smallbrook area ( <b>Site K on map</b> ) both runoff from fields and flooding from Small Brook itself build up on the south side of the A377. This occurs annually and poses a potential threat to local houses on both sides of the A377.
<b>Shobrooke Lake</b> is a brook heading north to south from Stockleigh Wood to cross the road at Camps bridge	This periodically floods the road at Camps Bridge ( <b>Site G on map</b> ) and has led to road damage and restricted traffic flow.
<b>Jackmoor Brook</b> flows east to west through Langford	This periodically floods the road ( <b>Site F on map</b> ) and closes off an important access route to the rest of the parish and creates a flooding hazard for nearby houses.
<b>Landslip</b>	The hedgerows surrounding Newton St Cyres are steep sided and high, historically, and recently following heavy rains, these



	<p>hedgerows slide, most commonly into the roadways which are notably narrow and unlit in this area thus posing a threat to vehicles and pedestrians.</p>
<b>Sustained cold period</b>	<p>This could lead to burst water pipes and pose a threat to more vulnerable members of the community.</p>
<b>Heavy Snow</b>	<p>There is an annual risk of light snow and an occasional risk of heavy snow.</p> <p>Heavy snow can impede traffic into and out of the village along the A377 and movement along smaller roads. It may also cause vehicle accidents. It is only likely to last for a short time until snow ploughs clear main routes.</p> <p>There is the potential threat of disruption of pedestrian movement and the possible cause of physical injury, especially amongst the elderly.</p>
<b>Severe Weather: High Winds</b>	<p>This is most frequent in winter months and may occasionally bring down trees to block roads, cut power lines and damage buildings.</p> <p>Falling branches are also a threat to both cars and pedestrians. Impacts on households may be from direct tree damage and through the loss of electricity.</p> <p>Fallen trees may restrict water flows in rivers and cause flooding. Trees may also block roads and limit access by emergency services.</p>
<b>Electricity or Water Failure</b>	<p>The risk is generally localised and quickly resolved. However, the loss of electricity or water to homes may threaten the survival or health of particularly vulnerable individuals and could result in the requirement to provide shelter and facilities to those affected, particularly during inclement weather.</p>
<b>Gas pipeline leakage or damage</b>	<p>The effects of this could be severe in the local vicinity.</p>
<b>Structure failure</b>	<p>This could be the collapse of a bridge, a lamp-post falling on the road, a wall collapsing on the road. Given the reduced funding for the maintenance of public structures the risk of this hazard is increasing.</p>
<b>Major pollution event</b>	<p>The amount of chemical storage in the parish is relatively low although domestic fuel oil storage is high. The most likely source of pollution is from vehicles crossing the parish that are involved</p>

	in a road traffic accident. The effects and impacts on both human health and the environment are likely to be severe but localised.
<b>Drought and heat wave</b>	<p>In the infrequent event of a drought or heat wave there may be a need for water supplies to be delivered to the community. Those most at risk from drought and /or heat waves are:</p> <ul style="list-style-type: none"> <li>• Older People</li> <li>• Those on dialysis machines</li> <li>• Babies and young children</li> <li>• People with mental health problems</li> <li>• People on certain medication</li> <li>• People with serious chronic conditions, particularly breathing or heart problems</li> <li>• People who already have a high temperature from an infection</li> <li>• People who use alcohol or illicit drugs</li> <li>• People with mobility problems</li> </ul>
<b>Pandemic</b>	Major outbreaks of illnesses such as flu. These are on the increase and can have a serious effect on the young, elderly and infirmed.
<b>Fire</b>	<p>This is more likely to occur in winter when fires have been lit inside houses.</p> <p>With a number of thatched premises in the village there is a risk that a fire in one property could spread to adjacent properties, possibly requiring the need for temporary accommodation for displaced residents<sup>2</sup>.</p>
<b>Road Traffic Accident</b>  The A377 runs through the village between Crediton and Exeter  Many other roads are single lane.	<p>The A377 has frequent road traffic accidents. Such an event may result in the death or injury of people and the blockage of traffic.</p> <p>Single lane roads pose a particular hazard to traffic and accidents are likely to constrain traffic flows severely.</p> <p>This will require the provision of immediate shelter for casualties and survivors. Accidents may become more frequent during heavy rainfall and during snow.</p>
<b>Railway or aircraft Incident</b>  Exeter to Barnstaple Branch Line, runs between Sweetham and NSC village.	A railway or air traffic accident within the parish is unlikely to occur but would have a major impact on the premises and environment adjacent to the impact site or result in line and rail network disruption.

<sup>2</sup> See:

<http://www.dsfire.gov.uk/YourSafety/SafetyInTheHome/ThatchRoofSafety/Index.cfm?siteCategoryId=4&T1ID=35&T2ID=48>

<p>The airspace above the Creedy valley is regularly used by civil and military aviation as a route.</p>	<p>It is also likely to result in large numbers of people being stranded away from major roads and may require considerable input of emergency services.</p>
<p><b>Emergency Vehicle Access</b></p> <p>Blocked by inappropriate parking of private vehicles</p>	<p>Newton St Cyres is a small village with limited parking available to residents and visitors. Vehicles may unknowingly be parked on roadside and thus blocking Emergency Services access threatening lives and property.</p>

## 3.0 Mitigation Measures

There are measures in place or which can be adopted which are designed to reduce the risk and/or impact of these emergencies. These can assist individuals or the wider community and are outlined below,

Incident	Mitigating Measures
<p><b>Flooding from Rivers and Runoff</b></p>	<p>Householders that own properties that are sited in flood prone areas can do much to reduce the effects and impacts of floods.</p> <p>The National Flood Forum (<a href="http://www.nationalfloodforum.org.uk/">www.nationalfloodforum.org.uk/</a>) provides advice and guidance about how to reduce the effects of floods and delay the consequences. They also produce the Blue Pages Directory which is an independent directory of flood related goods and services (<a href="http://www.bluepages.org.uk/">http://www.bluepages.org.uk/</a>).</p> <p>Flooding of the Creedy may be anticipated by monitoring Flood Alerts for Mid Devon Rivers. The River Creedy has Flood Warnings from Upton Hellions, Yeoford and Cowley. These can be monitored on the internet at:</p> <ul style="list-style-type: none"> <li>• Yeoford: <a href="http://apps.environment-agency.gov.uk/river-and-sea-levels/120726.aspx?stationId=3244">http://apps.environment-agency.gov.uk/river-and-sea-levels/120726.aspx?stationId=3244</a> ,</li> <li>• Cowley Bridge: <a href="http://apps.environment-agency.gov.uk/river-and-sea-levels/120726.aspx?stationId=3261">http://apps.environment-agency.gov.uk/river-and-sea-levels/120726.aspx?stationId=3261</a> ,</li> <li>• Upton Hellions: <a href="http://apps.environment-agency.gov.uk/river-and-sea-levels/120726.aspx?stationId=3245">http://apps.environment-agency.gov.uk/river-and-sea-levels/120726.aspx?stationId=3245</a></li> </ul> <p>A tipping bucket rain gauge has recently been installed to the South of the West Town Road in the village to monitor rainfall in the catchment of Shuttern Brook. This provides warnings both through the internet and to key Flood Response Network members.</p> <p>To reduce the threat of flooding riparian landowners (large and small) should ensure that waterways are clear from obstruction and that litter and other materials are removed. The Environment Agency should be consulted for advice on how this can be done.</p> <p>The Parish Council should be notified of blocked culverts and drains as soon as they appear.</p> <p>Householders should prepare a home emergency plan (see:</p>

	<a href="https://www.dcisprepared.org.uk/a-clear-plan.jsessionid=785F73003E29BDA4149DEB6103C4FE2D">https://www.dcisprepared.org.uk/a-clear-plan.jsessionid=785F73003E29BDA4149DEB6103C4FE2D</a>
<b>Landslip</b>	Landowners to maintain banks in a secure condition where possible. The community should monitor potential landslip threats and keep local authorities informed.
<b>Sustained cold period</b>	Ensure water pipes are well lagged, adequate heating fuel is available and that warm clothing, food and water are available. Vulnerable groups should be monitored.
<b>Heavy Snow</b>	<p>Heavy snow disruption is only likely to last for a short time until snow ploughs clear main routes.</p> <p>Care provider agencies operating in Newton St Cyres have their own contingency plans to get their staff to those for whom they care.</p> <p>Guidance should be sought from snow wardens (refer to Section 8 for contacts).</p>
<b>Severe Weather: High Winds</b>	Landowners should regularly inspect trees on their land, to ensure that they are not a danger to traffic and pedestrians, or likely to contribute to flooding events in severe weather conditions.
<b>Electricity or Water Failure</b>	There is little that can be done in preparation for this beyond linking closely with emergency services. Households are encouraged to obtain a 'Householders Emergency Plan' to support them in preparing and responding to any emergencies that effect their household (See Annex F). You can pick one up for free at your local Post Office/Public House/Church.
<b>Gas pipe leakages</b>	There is little that can be done in preparation for this beyond notifying the authorities when gas leakage is suspected.
<b>Structure failure</b>	There is little that can be done in preparation for this beyond notifying the authorities of any structural damage in the parish.
<b>Major pollution event</b>	<p>Householders should maintain domestic oil storage facilities in good order.</p> <p>Farmers and other business should ensure chemical storage is in good condition.</p>
<b>Drought and heat waves</b>	<p>Householders can monitor the water conditions prior to this becoming a major issue and can stock up on bottled water.</p> <p>In heat waves drink more water, keep in shade and watch for</p>

	<p>signs of dehydration<sup>3</sup>.</p> <p>Vulnerable groups should be identified in advance (Refer to Annex A).</p>
<b>Pandemic</b>	<p>The most likely pandemic is flu. Read the Local Resilience Forum's Influenza Pandemic Containment Plan (see <a href="https://www.dcisprepared.org.uk/emergency_plans">https://www.dcisprepared.org.uk/emergency_plans</a>) and put in place necessary preparations.</p>
<b>Fire</b>	<p>Householders should be aware of potential risks to their property, chimneys should be swept on a regular basis, and fire-fighting equipment should be in place, accessible and regularly checked/tested or replaced.</p> <p>The Fire and Rescue Service can provide individuals with advice about their homes and they have useful literature that is given free. Householders should visit <a href="http://www.dsfire.gov.uk">www.dsfire.gov.uk</a>.</p>
<b>Transport Accident Road, rail or aircraft</b>	<p>There is little that can be done in preparation for this beyond linking closely with emergency services.</p>
<b>Emergency Vehicle Access</b>	<p>The community should monitor the feasibility of emergency service access to all areas of the community and notify Parish Council of potential hazard areas or obstructions.</p> <p>The owners of cars parked in the way should be advised to remove them immediately.</p>

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<sup>3</sup> Symptoms of heat exhaustion can include headaches, dizziness, nausea and vomiting, muscle weakness or cramps, pale skin, and a high temperature. If left untreated heat exhaustion can easily become heatstroke. Symptoms can include headaches, nausea, an intense thirst, sleepiness, hot, red and dry skin, a sudden rise in temperature, confusion, aggression, convulsions and loss of consciousness. Heatstroke can result in irreversible damage to your body, including the brain, or death (see: <http://www.devon.gov.uk/coping-with-a-heatwave-2010.pdf> )

## **4.0 Key Resources and Locations**

### **4.1 Incident Control Points (ICPs)**

Two Incident Control Points (ICP) have been identified as follows:

- The primary ICP(1) will be at: Newton St Cyres Parish Hall, EX5 5BL
- The secondary ICP(2) will be at: The Recreation Ground, Sweetham, EX5 5AX

If ICP 1 is not accessible, ICP 2 should be elected, vice versa. It is likely that, if the incident is a flood, then Sweetham will be cut off from the main village and both ICPs will need to be used.

Upon arrival of the emergency services, which may locate at a different ICP, members of the CRST should make themselves known to the emergency services and provide them with a copy of the CRP, and be available to provide local knowledge.

The Emergency Services may relocate the ICP to another location; upon relocation the Co-ordinator should assist the Police at this location.

Alternative sites in the case of severe emergencies or those localised near an ICP/EAP include the Primary School and the Church.

### **4.2 Evacuation Assembly Points (EAPs)**

The aim of the EAP is to provide a facility for the public to use as a short-term refuge. The EAP will be activated if the CRST decides that it is necessary to evacuate residents to a place of safety.

Later in an emergency where people are required to leave their homes Devon County Council may set up a Rest Centre to provide temporary shelter. The Rest Centre will have facilities for sleeping, hot food/drinks and information.

The EAPs are:

- West Town: Newton St Cyres Parish Hall, EX5 5BL
- Sweetham: The Recreation Ground, Sweetham, EX5 5AX

For key holder contacts refer to Section 8 'Key Contacts'

EAP Evacuee Registration Forms are to be filled in and an example is shown in Annex B.

There will be a requirement for volunteers to staff and run the EAP, if there is no volunteer staffing available copies of the 'EAP Evacuee Registration Form' should be placed in clear view for those seeking shelter to sign and hand in.

### **4.3 First Aid Resources**

A defibrillator is available at the Crown and Sceptre pub located on the A377 in the main village. The location of other first aid supplies and skilled personnel can be found through the **Community Support Group**.

### **4.4 Emergency Response Equipment**

There are three Emergency Supply Stores in the community:

1. The Parish Hall
2. The Recreation Ground Hall
3. Smallbrook

Each of these sites will have the following equipment:

- |   |                         |
|---|-------------------------|
| • An emergency response store           | • Flashing lights       |
| • Sandbag alternatives (e.g. Aqua-Sacs) | • Torches               |
| • Plastic sheeting                      | • High visibility vests |
| • Emergency warning signs               | • Wheel barrows         |
|   | • Spades/shovels        |

Individuals and families are encouraged to have a store of their own sand, sandbags and polythene sheets to help protect their properties from flooding. They are also encouraged to attend Community Flood Workshops where valuable advice will be given.

### **4.5 Private Assets in the Community**

Ladders, shovels, diggers, chain saws, four wheel drive vehicles and other equipment that may be available for use in the event of an emergency, along with owners contact telephone numbers, will be kept in a confidential register of assets by the CSG.



## **4.6 Helicopter Landing Sites (HLS)**

These facilities will only be used following liaison between the military and the emergency services in the Rescue Phase of an incident.

The Emergency Services and Military will decide upon the most suitable of these locations dependent upon incident circumstances.

Devon Air Ambulance Trust (DAAT) are in the process of fitting helicopter-activated guidance lights to community landing locations - it is envisaged that NSC will be included in the 2015 works (Contact Nigel Hare at DAAT on [n.hare@daat.org](mailto:n.hare@daat.org)).

## 5.0 Pre-Emergency Procedures

### 5.1 Pre-Emergency Conditions

#### In event of emergency refer directly to Section 6

Some emergencies will arise suddenly with no warnings,

In other situations the conditions will steadily worsen giving advanced warning of a possible emergency. Such worsening factors might include falling snow, flood warnings from the Met Office, or rising water levels. These warning signs should stimulate the CRST to begin Pre-Emergency Actions as outlined in the table below.

### 5.2 Pre-Emergency Action Check List

In the event of conditions indicating a possible emergency, the CRST will initiate the following actions in preparation:

Action		Complete
1	Where a major incident of an emergency is possible or anticipated the CRST are to meet and monitor the situation and warn members of community as appropriate (especially vulnerable groups such as Langford House and NSC Primary School- Refer to Annex A). Be prepared to respond urgently.	
2	Dial <b>101 (or 999 in case of emergency)</b> and ensure the emergency services are aware of the major incident and follow any advice given. If it's a flood, call the Flood Incident Line on 0345 988 1188.  Call 101 and ask for the CRST Co-coordinators details to be forwarded onto Silver Command as a point of contact.	
3	Contact and inform Mid-Devon District Council (See Section 8.0 Key Contacts)	
4	Persons Responsible to begin recording details on the Log Sheet in Annex C including: <ul style="list-style-type: none"><li>• Any decisions you have made and why</li><li>• Actions taken</li></ul>	

	<ul style="list-style-type: none"> <li>• Who you spoke to and what you said</li> <li>• Any information received</li> </ul>	
5	<p>Contact members of the community that need to be alerted by agreed method</p> <ul style="list-style-type: none"> <li>• Households affected</li> <li>• Volunteers and key holders as appropriate</li> </ul>	
6	If necessary, call a community meeting but ensure the venue is safe and people can get there safely.	
7	Make sure you take notes and record actions from the meeting. If a decision is reached to activate the Community Resilience Plan remember to follow the appropriate check sheet.	
8	When the emergency services attend, the CRST Coordinator should make him or herself and the CRP available	

**UNDER NO CIRCUMSTANCES SHOULD YOU PUT  
YOURSELF OR OTHERS AT RISK TO FULFIL THESE  
TASKS**

## 6.0 Emergency Actions

In the event that the situation develops to a major incident or full emergency an emergency situation should be declared and the following activities carried out,

Risk / Hazard	Incident	Possible Actions
<b>Flood</b>		In the event of flooding go directly to Section 7.0 'Flooding'
<b>Sustained Cold Period</b>	Ongoing	CRST Snow Warden Network to meet and: <ul style="list-style-type: none"> <li>Consider cascade to, and check of, vulnerable persons</li> <li>Advise community to be self sufficient in the provision of salt</li> </ul>
<b>Heavy Snow</b>	Forecast	CRST Snow Warden Network to discuss situation: <ul style="list-style-type: none"> <li>Consider to prepare the ICP</li> <li>Advise the community to obtain salt</li> <li>Consider cascade to, and check of, vulnerable persons</li> </ul>
	Not Forecasted	CRST Snow Warden Network to meet and: <ul style="list-style-type: none"> <li>Consider cascade to, and check of, vulnerable persons</li> <li>Consult and activate appropriate resources as listed in Section 8 'Key Contacts'</li> </ul>
<b>Severe Weather: High Winds</b>	Unexpected winds fell trees causing damage and disruption	CRST to: <ul style="list-style-type: none"> <li>Identify blocked roads and communicate to Mid Devon District Council (MDDC) (see Section 8 'Key Contacts')</li> <li>Consider cascade to, and check of, vulnerable persons</li> <li>Identify areas and extent of damage, consider the provision of shelter (EAP)</li> </ul>

	MDDC unable to assist in clearing roads	CRST to: <ul style="list-style-type: none"> <li>Identify roads requiring immediate clearance and clear when safe to do so</li> </ul>
	Residents require shelter	CRST to: <ul style="list-style-type: none"> <li>Advise residents to shelter with relatives/friends or,</li> <li>Consider opening EAP</li> </ul>
<b>Loss of Mains Services: Water</b>	Supply failure with no immediate relief available	CRST to meet and: <ul style="list-style-type: none"> <li>Identify areas affected</li> <li>Notify South West Water</li> <li>Identify if temporary shelter is required</li> <li>Consider cascade to, and check of, vulnerable persons</li> </ul>
<b>Loss of Mains Services: Power</b>	Supply failure with no immediate relief available	CRST to meet and: <ul style="list-style-type: none"> <li>Identify areas affected</li> <li>Notify Western Power Distribution (0800 6783 105)</li> <li>Identify if temporary shelter is required</li> <li>Consider cascade to, and check of, vulnerable persons</li> </ul>
	Residents require temporary shelter	CRST to: <ul style="list-style-type: none"> <li>Advise affected people to shelter with relatives/friends or,</li> <li>Consider opening EAP</li> </ul>
<b>Gas pipe leakage or damage</b>	Leakage/explosion	CRST to: <ul style="list-style-type: none"> <li>Notify Gas Emergency Services free on 0800 111 999 and other emergency services as required</li> <li>Consider cascade systems to inform those most at risk</li> <li>Warn traffic with warning signage if needed</li> <li>Follow guidance of emergency services and</li> </ul>

		<p>offer assistance where appropriate</p> <ul style="list-style-type: none"> <li>• Possible use of Newton St Cyres Parish Hall, Newton St Cyres School or Recreation Ground Hall for those delayed/evacuated from homes/cars</li> </ul>
<b>Structure failure</b>	<p>Bridge collapse</p> <p>Telegraph pole falls on road</p> <p>Wall collapses on road</p>	<p>CRST to:</p> <ul style="list-style-type: none"> <li>• Notify emergency services and DCC</li> <li>• Warn traffic with warning signage</li> <li>• Follow guidance of emergency services and offer assistance where appropriate</li> </ul>
<b>Major pollution event</b>	<p>Domestic oil leakage</p> <p>Road traffic incident spillage</p> <p>Commercial pollution escape</p>	<p>CRST to:</p> <ul style="list-style-type: none"> <li>• Notify emergency services (101)</li> <li>• Stop others entering danger zone</li> <li>• Cascade warnings</li> <li>• Follow guidance of emergency services and offer assistance where appropriate</li> </ul>
<b>Drought and heat waves</b>	<p>Water shortages to housing in parish</p>	<p>CRST to:</p> <ul style="list-style-type: none"> <li>• Identify vulnerable groups and check on needs</li> <li>• Inform public of the dangers of heat waves and how to avoid them</li> </ul>
<b>Pandemic</b>	<p>Widespread illness in the community especially amongst very young and elderly</p>	<p>CRST to:</p> <ul style="list-style-type: none"> <li>• Identify vulnerable groups and check on needs if safe to do so</li> <li>• Follow guidance of health officials</li> </ul>
<b>Fire</b>  Thatched Properties	<p>Spontaneous</p>	<p>CRST to:</p> <ul style="list-style-type: none"> <li>• Notify emergency services (999)</li> <li>• Follow guidance of emergency services and offer assistance where appropriate</li> <li>• Consider cascade systems to inform those most at risk</li> </ul>

		<ul style="list-style-type: none"> <li>Possible use of Newton St Cyres Parish Hall, or Newton St Cyres School for those delayed/evacuated from homes/cars</li> </ul>
<b>Transport Incidents</b>  Road Traffic Incident A377  Railway Incident (Exeter to Barnstaple Branch Line)  Aircraft incident	Spontaneous	CRST to: <ul style="list-style-type: none"> <li>Notify emergency services (999)</li> <li>Follow guidance of emergency services and offer assistance where appropriate</li> <li>Consider cascade systems to inform those most at risk</li> <li>Possible use of Newton St Cyres Parish Hall, Newton St Cyres School or Recreation Ground Hall for those delayed/evacuated from homes/cars</li> </ul>
<b>Landslip</b>  Deep hedges	Spontaneous (historically preceded by heavy rain and flood events)	CRST to meet and: <ul style="list-style-type: none"> <li>Identify areas affected</li> <li>Identify if emergency services are required (notification of Police)</li> <li>Place temporary advisory signage if necessary</li> <li>Consult and activate appropriate resources as listed in Section 8 'Key Contacts'</li> </ul>
<b>Emergency Vehicle Access</b>	Vehicles parked on roadside and blocking Emergency Services access	Ensure that parking signage is in clear view <ul style="list-style-type: none"> <li>Politely ask residents to park responsibly</li> </ul>

## 7.0 Flooding

### 7.1 Local Flood Warning Triggers

#### Local Flood Warning Triggers

Due to the topography of Newton St Cyres Parish it is at high risk of flash flooding. The following observations should trigger a potential flood response.

##### Generally:

- Heavy persistent rain
- Ground saturation from previous storms
- Well water levels increasing
- Met Office warnings

##### A377:

- Water on the A377 road at Langford Bridge or west of Smallbrook.

##### West Town:

- Water in the Shuttern rising quickly, entering gardens and flooding West Town Road
- Increased flow rates across the ford in Pump St.
- Warning from tipping rain gauge sent to CRST members

##### Sweetham:

- Water levels at the Cowley Bridge, Yeoford and Upton Helliar water level monitoring stations<sup>4</sup> - these charts indicate when flooding is likely.
- Flooding of the Creedy valley and fields adjacent to Station Road
- Flood water crossing Station Road
- Obvious ground saturation especially at the Recreation Ground

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<sup>4</sup> The Environment Agency monitors water levels at three points along the Creedy: at Yeoford, at Cowley Bridge and at Upton Hellions. These are updated regularly and can be viewed on the internet at the following websites: Yeoford: <http://apps.environment-agency.gov.uk/river-and-sea-levels/120726.aspx?stationId=3244> , Cowley Bridge: <http://apps.environment-agency.gov.uk/river-and-sea-levels/120726.aspx?stationId=3261> , and Upton Hellions: <http://apps.environment-agency.gov.uk/river-and-sea-levels/120726.aspx?stationId=3245>



- Water flowing along the road perpendicular to and above Sweetham between Rew Cross and Wyke Cross
- Flow rate increase from Lower Rewe area into the stream depositing into the culvert east of New Estate in Sweetham and flowing over the road

**Smallbrook:**

- Water backing up behind the culvert under the A377

**Langford**

- Water covering the Langford Road

**Half Moon**

- Water flooding garden areas around the weir.

## 7.2 Actions to be taken during a Flood

Flooding is the most likely emergency to affect the community. The five key risk locations are shown in the first column of the table below.

A major incident or emergency is likely to go through a number of stages. Three stages have been identified, each has a number of triggers and associated actions.

The triggers should be monitored by the **Flood Response Network (FRN)** of the CRST and appropriate actions carried out. Actions should be recorded in the log sheet in Annex C. **An abbreviated form of these action is shown on page 42.**

Location at Risk	Trigger	Local Action
<p>Properties in the vicinity of:</p> <p><b>1) Sweetham</b></p> <p>Water floods from the Creedy across adjacent fields and blocks Station Road (also run-off blocks Camps Bridge and road towards Langford)</p> <p>Water flows across the road between Wyke Cross</p>	<p><b>STAGE 1:</b></p> <p>Met Office Severe Weather Warning Yellow/Amber Alert and heavy rainfall</p> <p>Flood Alert issued for the River Creedy – assess local conditions!</p> <p>Environment Agency water level gauges at Cowley Bridge, Upton Hellions and Yeoford indicate flooding potential</p> <p>Water beginning to flood the fields to the west of Station Road (<b>Site E -</b></p>	<p><b>STAGE 1:</b></p> <ul style="list-style-type: none"> <li>• FRN are aware and on heightened alert</li> <li>• FRN to be prepared and check there is adequate equipment in store</li> <li>• FRN to advise the community to be prepared to protect properties</li> <li>• FRN to be prepared to engage in door knocking duties</li> </ul>

<p>and Rew Cross and into the stream flowing at the bottom of properties to the East of New Estate and through a culvert into fields north of railway line</p> <p><b>2) West Town Road and Pump St</b></p> <p>Water flows from the Shuttern Brook along Marsh Lane and down the front of properties in West Town Rd and behind properties in Woodlands to cross Pump Street where it continues to merge with the Creedy</p> <p><b>3) Smallbrook</b></p> <p>Water flows down Small Brook and runs of adjacent fields to build up on south side of culvert under the A377 before crossing field to join the Creedy</p> <p><b>4) Langford</b></p> <p>Flooding of Jackmoor brook covers road and poses threat to neighboring houses and the caravan park</p> <p><b>5) Half Moon</b></p> <p>The Creedy floods near the weir and threatens neighboring properties.</p>	<p><b>see map in Annex D)</b></p> <p>Water beginning to flow across the road between Wyke Cross and Rew Cross (<b>Site C</b>)</p> <p>Warning from Shuttern Rain Gauge and Shuttern brook fills to edge of banks (<b>Site I</b>)</p> <p>Well water levels in properties in the community rise significantly</p> <p>Water starts to build up at Smallbrook culvert (<b>Site K</b>)</p> <p>Water from the Jackmoor brook starts to flood the Langford road (<b>Site F</b>).</p> <p><b>STAGE 2:</b></p> <p>Met Office Severe Weather Warning Amber/Red (Rainfall).</p> <p>Flood Warning issued for the River Creedy – assess local conditions!</p> <p>Environment Agency water level gauges at Cowley Bridge, Upton Hellions and Yeoford indicate flooding very likely</p> <p>Water flows over Station Road (<b>Site E</b>) and floods Langford road (<b>Site F</b>)</p> <p>Water in brook to near Sweetham Cottages over tops banks (<b>Site D</b>)</p> <p>Shuttern overflows into gardens along West Town Road (<b>Site I</b>)</p> <p>Further warnings from Shuttern Rain Gauge</p> <p>Water backs up towards properties at Smallbrook (<b>Site K</b>)</p> <p>Gardens at Marsh Mill Court in Half Moon start to flood (<b>Site H</b>)</p>	<ul style="list-style-type: none"> <li>• FRN to monitor likely overtopping locations</li> </ul> <p><b>STAGE 2:</b></p> <ul style="list-style-type: none"> <li>• FRN notifies emergency services</li> <li>• FRN opens ICPs</li> <li>• FRN engages the CRST to commence door knocking on properties under threat.</li> <li>• FRN allocates roles, responsibilities and procedures</li> <li>• FRN places emergency signage near bridge on Station Rd, Langford road, A377 at Smallbrook and Half Moon, and near Sweetham Cottages as appropriate and safe</li> <li>• FRN advises community to deploy property protection measures.</li> <li>• FRN considers opening EAP if required.</li> </ul>
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	<p><b>STAGE 3:</b></p> <p>Environment Agency water level gauges at Cowley Bridge, Upton Hellions and Yeoford indicate flooding has occurred</p> <p>Severe Flood Warning issued for the River Creedy – assess local conditions!</p> <p>Station Road is blocked by floodwater closing access to Sweetham (<b>Site E</b>) and blocks road through Langford (<b>Site F</b>)</p> <p>Sweetham Cottages are under threat from flooding (<b>Site D</b>)</p> <p>Houses adjacent to Shuttern under threat of flooding (<b>Site I</b>)</p> <p>Houses at Smallbrook under threat from flooding (<b>Site K</b>)</p> <p>Ground floor flats at Marsh Mill Court, Half Moon under threat from flooding (<b>Site H</b>)</p>	<p><b>STAGE 3:</b></p> <ul style="list-style-type: none"> <li>• FRN notifies emergency services (101 and 0345 988 1188)</li> <li>• FRN deploys equipment to vulnerable spots</li> <li>• FRN co-ordinates volunteers as required through emergency services</li> <li>• FRN coordinates evacuation to EAP if necessary</li> </ul>
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## 8.0 Key Contacts

In the event of an emergency in the community there are a number of key people that can be called e.g. Emergency Services, Health Organisations, Parish / Borough / County Councils, Water Company, Gas, Doctors, Highways, Environment Agency, and Schools. These are listed below,

	Service / Name	Telephone Number	Additional Information
Key Individuals	CRST	Contact the Crown and Sceptre Pub: 01392 851278	See Section 3
	ICP1/EAP1 Parish Hall	01392 851337	Roy Beckett, 01392 851730 Mary Long, 01392 851624 Roger Wilkins, 01392 851337
	ICP2/EAP2 Recreation Ground Hall		Tony Lewis, Angela Parker, 01392 851505 M. Larcombe, 01392 851719
Emergency Services	Police	Emergency: 999 Non Emergency: 101	
	Devon and Somerset Fire and Rescue Service	Emergency: 999 Office: 01392 872 200	Fire/Flood Rescue, Support/Resources
	Ambulance Service	Emergency: 999 General: 01392 261621	
Activation and Emergency Planning	Mid Devon District Council Activation	01844 255255	Emergency Planning Callout
	DCC Emergency Planning Service	01392 382680 Fax: 01392 382709	
	MDDC Emergency Planner	01884 234997	Julia Ryder

	Service / Name	Telephone Number	Additional Information
	Devon County Council	0845 1551020	General Enquiries
	NSC Parish Council	01392 851148	Jane Hole
Flooding and Forecasting	Environment Agency Floodline	0345 988 1188	Flooding Events
	Environment Agency	08708 506506	General Enquiries
	Met Office	0870 9000100	Meteorological Forecasting
	Met Office Weathercall	09014 722054	
	Mid Devon District Council Environmental Health Dept.	01884 244600	Environmental Health Concerns
Utilities	South West Water	0800 1691144	Non-domestic water leaks
	Western Power Distribution	Office: 0845 6012989 Silent: 0800 365900	Power cuts
	BT	01525 290647 0800 800150	Telecommunications
Healthcare	Newcombes Surgery	01363 775066	Medical/Healthcare
	Chiddenbrook Surgery	01363 772227	Medical/Healthcare
	NHS Direct	0845 4647	Advice
	Crediton Hospital	01363 775588	Medical/Healthcare
	Royal Devon and Exeter Hospital	01392 411611	Medical/Healthcare
Vehicle Recovery and 4x4	RAC Breakdown	0800 828 282	Vehicle Recovery
	AA Roadwatch	0906 884 322	84322 from mobile
	AA Breakdown	0800 88 77 66 0121 275 3746	
	Devon Recovery Service	01392 435747	Vehicle Recovery

	Service / Name	Telephone Number	Additional Information
	Devon and Cornwall 4x4 Response	Normally only activated via the Police	4x4 Response
Schools and Colleges	Newton St Cyres Primary School	01392 851267	
	Brampford Speke Primary School	01392 841414	
	Queen Elizabeth's	01363 773401	
	Exeter College	0845 111 6000	
	University of Exeter	01392 661000	
Local Media Services	BBC Radio Devon 104.3FM	News: 01752 234511 Travel: 0845 3002829 On air: 0845 3011034 Exeter: 01392 215651	Media, Warning, Informing
	Radio Devon 103.4FM	Traffic: Station:	Media, Warning, Informing
	Heart 100.5-100.8FM		Media, Warning, Informing
	Crediton Courier Newspaper	01363 774263	Media, Warning, Informing
Animal Welfare	RSPCA	24 hour: 0300 1234999 Office: 0300 1234555	Animal Welfare
	DSFRS Large Animal Rescue	Only to be requested via the on scene Fire Commander	Large Animal Rescue
	St Boniface Veterinary Clinic	01363 772860	Veterinary Surgery
	Wildman Equine Practice	01392 851753	
	Jonathan Wood Veterinary Surgeon	01363 772319 (24hrs)	
Emotional Support	Samaritans 24 hours	0845 3030900	Support

	Service / Name	Telephone Number	Additional Information
Services	Victim Support 8am-8pm	0845 3030900 0845 676 1020	Support
	Revd. Douglas Dettmer	01392 860332	St Cyr and St Julitta
Parish Councillors	Cllr D Baker - Chairman	01392 851752	
	Cllr J Enright - Vice Chairman	01392 851859	
	Cllr J Baker	01392 851752	Community Support Group
	Cllr K Anstey	01392 851190	
	Cllr S Parker	01392 851505	
	Cllr T Sedgwick	01392 851223	Snow Warden Coordinator
	Cllr C Southcott	01392 851569	
	Cllr R Cashmore	01392 860053	Parish Council Community Resilience Link
	Cllr J Walters	01392 851271	

## ANNEX A: VULNERABLE RESIDENTS AND PROPERTIES

### Vulnerable Residents, Properties and Locations Where Early Assistance May Be Required

Potential Vulnerability	Name	Address	Contact	Notes/Assistance required
Children	Primary School	School Road	Head: Glynis Harris, 01392 851267	122 Students
Elderly	Langford Park nursing home Court Orchard	Langford Road, Exeter, Devon EX5 5AG.	Joanne Burchall - Manager 01392 851473	
Tourists	Langford Bridge Caravan Park	Langford Bridge House, Langford Road, EX5 5AQ	01392 851459	

### Properties Vulnerable to Flooding

	Street/Road Name	House Numbers/Name	Map Site	Notes
Priority Evac.	Sweetham	All properties surrounding the Culvert to east of New Estate	D	8-10 properties at risk of flooding
	West Town Rd	All properties	I	Water flows at the back of properties in their gardens
	Woodlands	All properties	I	
	Pump Street	All properties	J	Pump Street is the lowest road – Priority Evac.
	Smallbrook	Properties on both sides of the A377	K	Water backs-up on South side of road
	Langford	Properties around the Jackmoor Brook and the Langford Bridge Caravan Park	F	Road and surrounding fields flood
	Half Moon	Properties around the weir	H	Runoff from road and Creeedy flooding affects households in Marsh Mill Court



## **ANNEX B: EAP EVACUEE REGISTRATION FORM**

When an evacuation is deemed necessary and appropriate, people will need a safe place to gather to receive vital information about the emergency. This safe place is the Evacuation Assembly Point.

**Name:** .....

**Address:** .....

**Contact:** .....

**Next of Kin Contact:** .....

### **Important Information**

Please take a few moments to read this sheet as it contains important information that you will likely need regarding the EAP. Evacuees are encouraged to help in the EAP. Please see the staff if you believe that you can help.

### **Registration**

Please register at the Registration table; it assists if any of your relatives are trying to trace you. Registration information is considered confidential. We encourage you to notify one family member or friend as to your whereabouts and then ask them to notify others that may be concerned about you.

### **Personal Belongings and Children**

We cannot assume responsibility for your belongings. Please keep valuable items with you. Parents are responsible for keeping track of and controlling the actions of their children. Please don't leave them unattended.

### **Medical and Injuries**

If you have a medical condition that could require special consideration, i.e., heart condition, recent surgery, or pregnancy, please bring this to the attention of the staff. All

medically related information should be noted on your registration card and will be treated with confidentiality.

## **News/Media**

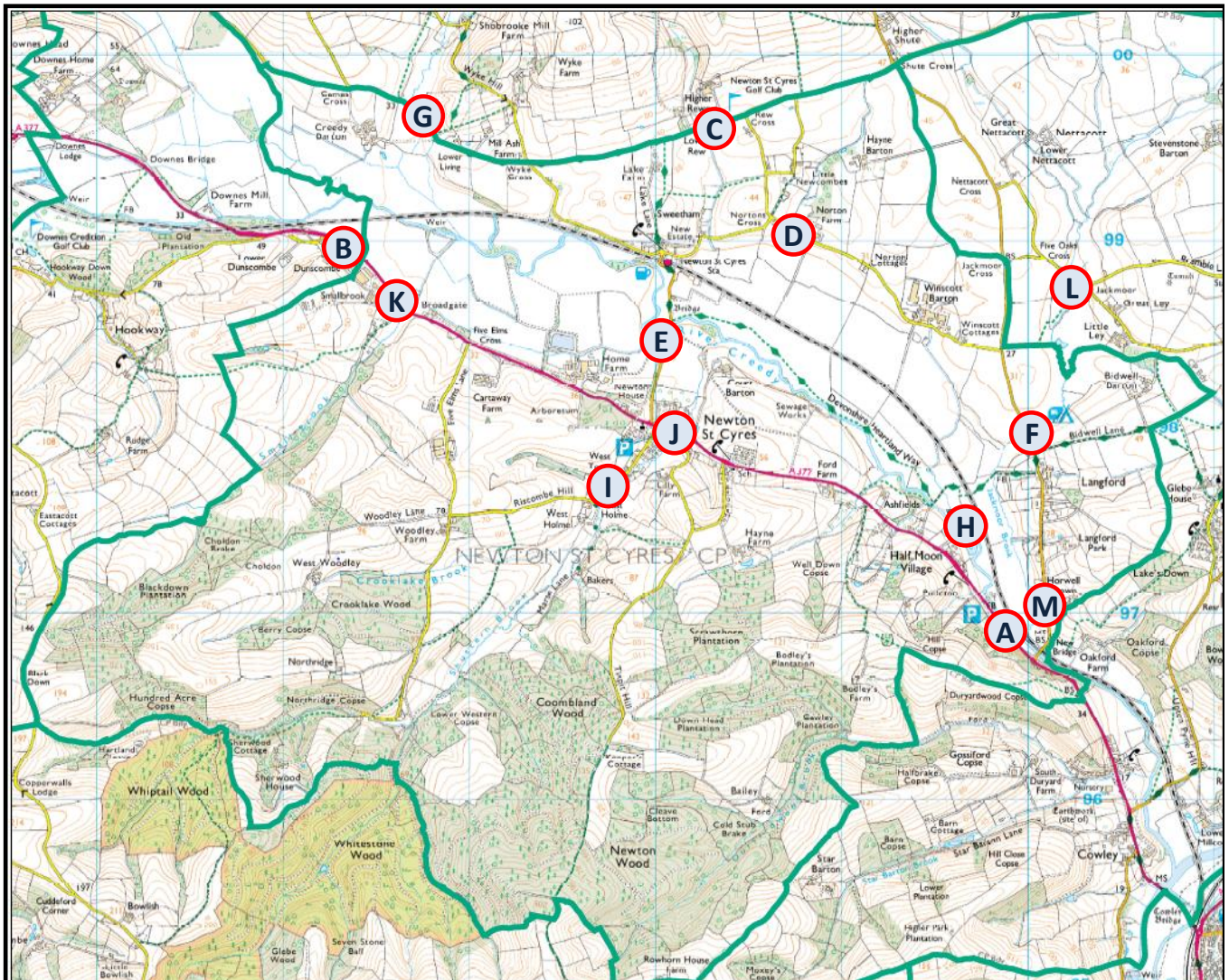
News/media representatives often visit the EAP during emergency operations. They may request interviews or photographs of you; however, they must ask your permission first. It is your right to refuse. Please report any problems or questions regarding the media to the EAP Coordinator.

## ANNEX C: LOG SHEET

It is important to record all information during an emergency. Completing a log sheet is an easy way to ensure information is not lost. It can also help support / justify any decisions made or actions taken.

Date	Time	Information / Decision / Action	Initials

## ANNEX D: MAP OF THE COMMUNITY WITH KEY LOCATIONS



Map provided by Devon County Council

A= A377 flooding site to east of parish  
 B= A377 flooding site to west of parish  
 C= Rew  
 D= Flood area to east of New Estate  
 E= Station Road over River Creedy  
 F= Jackmoor Brook in Langford  
 G= Camps Bridge

H= Half Moon village  
 I= West Town Road  
 J= Pump Street  
 K= Smallbrook  
 L= Jackmoor  
 M= New Bridge

## **ANNEX E: SUGGESTED CONTENTS OF CRST GRAB BAG**

- Copy of the plan
- Map of the village
- Head torch - check batteries
- Spare torch batteries
- Reflective jacket or waistcoat (to appropriate Health and Safety standard)
- Waterproof gloves
- Hand sanitizing gel
- Drinking water
- Snack bars
- Lightweight raincoat
- Basic first aid kit
- Mobile phone
- Walking stick to probe water for dangers (e.g. potholes)

## ANNEX F: SELF HELP HOUSEHOLD EMERGENCY PLAN

Emergencies can affect the community with little or no notice. Being prepared can help reduce the effects on your families' lives, reduce the need for help from others and enable you to support the vulnerable in your community.

**If you are experiencing a flooding issue, or other emergency inform the Parish Council Team immediately on 01392 851148 so that assistance can be given and the appropriate resources can be prioritised.**

Disruption to essential services such as water and electricity, to regional and national travel and telecoms are all ways an emergency can affect our busy everyday lives.

**Complete the following sections and keep the plan in a safe place that all members of your household can easily access:**

If you are not involved in an incident but are close by or believe you may be in danger, in most cases the advice is:

**GO IN, STAY IN, TUNE IN.**

Station	Frequency	Website
BBC Radio Devon	94.8, 95.8, 96, 103.4, 104.3 FM	<a href="http://www.bbc.co.uk/devon">www.bbc.co.uk/devon</a>

### Inform the rest of your Family or Housemates

Household Contact Details		
Name	Mobile	Work

If you are evacuated is there somewhere you can go? Friends or Family?

If you can't contact each other, where should you meet / or who should you leave a message with?

Who will be responsible for picking the children up from school? (If applicable)

How do you turn off the following? Who is responsible?	
Electricity	
Gas	
Water	

## Key Contact Numbers

Emergency Telephone Numbers			
Emergency Services	999	Doctor	01822 852202
NHS Direct	0845 4647 (Until February 2014)	School	
Local Police Station	101	Home Insurance	
Local Authority	01822 813600		

## Create an Emergency Box

Be prepared. Creating an emergency box will help you locate essential items quickly in an emergency.

Suggested items include:	
Torch and spare batteries	Toiletries
Battery powered radio and spare batteries	List of useful contact numbers
Candles / Matches	Essential medical supplies
First Aid Kit	A copy of this plan

In case you are unable to leave the house, you should have:	
Bottled Water	Ready to eat food (tinned)
Bottle / Tin Opener	
In case you are stuck in your car, you should have:	
Bottled Water	Blankets
Torch and spare batteries	

If you are in a position where you are able to offer help to your community, start by checking that your neighbours are safe and well.

Name	Address	Home Telephone	Mobile

Useful Websites	
Devon County Council	<a href="http://www.devon.gov.uk">www.devon.gov.uk</a> (Search: 'Emergency Planning')
Environment Agency	<a href="http://www.environment-agency.gov.uk">www.environment-agency.gov.uk</a>
BBC Devon	<a href="http://www.bbc.co.uk/devon">www.bbc.co.uk/devon</a>
National Flood Forum	<a href="http://www.floodforum.org.uk">www.floodforum.org.uk</a>

Individuals and families are encouraged to have their own sand, sandbags, and Polythene sheets to help protect their properties from flooding, and are encouraged to attend community Flood Workshops where advice will be given.

The Environment Agency also has a selection of online help toolkits,

<http://www.environment-agency.gov.uk/homeandleisure/floods/38329.asp>



**NOTES:**

## If you are involved in any emergency it is important to:

- Make sure **999** has been called if people are injured or if there is a threat to life
- Not put yourself or others in danger
- Follow the advice of the emergency services
- Try to remain calm and think before acting and try to reassure others
- Check for injuries - remember to attend to yourself before attempting to help others

## FLOOD ACTION CHECKLIST

	INDICATORS	ACTIONS
STAGE 1	<ul style="list-style-type: none"> <li>•Met Office Severe Weather Warning yellow/amber,</li> <li>• Heavy persistent rain;</li> <li>•Tipping rain gauge alert;</li> <li>•Water level gauges at Cowley, Yeoford and/or Upton Hellions indicate flood potential,</li> <li>•Field flooding at Station</li> <li>•Well waters rise;</li> <li>•Water build-up at Small Brook, on Jackmoor; at Langford, &amp; on road at Rew</li> </ul>	<div>1. NSC Community Flood Response Network (FRN) notified and meet</div> <div>2. FRN prepared and check emergency supplies. Communications network established. FRN starts log.</div> <div>3. FRN notifies community in risk areas of hazard.</div> <div>4. FRN prepares to call on Community Support Group (CSG) to knock on doors to raise alarm</div> <div>5. FRN to monitor over-topping locations</div>
STAGE 2	<ul style="list-style-type: none"> <li>•Met Office Severe Weather Warning amber/red,</li> <li>•Water level gauges at Cowley, Yeoford and/or Upton Hellions indicate flooding very likely,</li> <li>•Water cross Station Road &amp; Langford Road;</li> <li>•Water in gardens of Sweetham Cottages, Smallbrook, West Town Road &amp; Marsh Mill Court;</li> <li>•Water floods road at Smallbrook, on Jackmoor &amp; at Langford.</li> </ul>	<div>1. FRN notifies emergency services 101 and 0345 988 1188.  Opens emergency stores.</div> <div>2. FRN opens ICPs. Recreation Hall 01392 851505 Parish Hall 01392 851337</div> <div>3. FRN starts door knocking in teams of 2 to notify vulnerable groups/ properties.  FRN check-in every 30 mins</div> <div>4. FRN places emergency signage in flood areas where safe to do so</div> <div>5. FRN notifies community to deploy household flood control measures</div> <div>6. FRN considers opening EAP if required.</div>
STAGE 3	<ul style="list-style-type: none"> <li>•Water level gauges at Cowley, Yeoford and/or Upton Hellions indicate flooding has occurred,</li> <li>•Station Road &amp; Langford Road are blocked;</li> <li>•Water up to buildings at West Town Road, Sweetham Cottages; Smallbrook, Marsh Mill and Langford.</li> <li>•Water floods road at Smallbrook, on Jackmoor &amp; at Langford;</li> <li>•Gardens at Marsh Mill Court start to flood.</li> </ul>	<div>1. FRN notifies emergency services 101</div> <div>2. FRN responds to calls for assistance at vulnerable spots.</div> <div>3. FRN coordinates volunteers from CSG as required by emergency services.</div> <div>4. FRN coordinates evacuation to EAP if needed.  Records on EAP Evacuee Registration Form</div>